

## **REMOTE WORKER - SUBORDINATE WORK VISA**

The remote worker is the foreigner who, through the use of technological digital tools, carries out subordinate work or collaboration activities according to the provisions set out in article 2, paragraph 1, of the Legislative Decree of 15 June 2015, n. 81. The employer may have their registered legal corporate office in Italy or abroad. In such cases, if the requirements listed below are met, a visa for subordinate work/remote worker will be issued.

### **All applicants must submit the following:**

- The national visa application fee must be paid in exact amount by money order upon presentation of the visa application. The fee adjusts every three months - Jan. 1st, April 1st, July 1st, Oct. 1st – based on the government's official euro-dollar exchange rate.
- Passport or travel document accepted by the Schengen countries valid for a period of 3 months beyond the applicant's last day of stay abroad (minimum one year past your planned date of arrival in Italy). The passport must have a blank page on which the visa will be affixed. (plus photocopy of the official page with personal data and expiration date, plus page with signature if it does not appear on the same page).
- Proof of physical residence in our jurisdiction, such as a photocopy of driver's license, state ID or recent Tax Return.
- Proof of legal permanent residence in the United States (only non-U.S. citizens): U.S. Alien Registration Card or valid long-term U.S. visa, valid for at least three months beyond the intended departure from the Schengen member states. U.S. visas B1/B2 visas are not acceptable for this purpose.
- One recent ICAO standard photograph: 35 x 40 mm in size, full face, front view, color. It must be glued to the Schengen visa application form, in the top right.
- One Long stay visa application form completely and clearly filled out.
- One Declaration for Mailing Passports completely and clearly filled out
- A self-addressed (from yourself and to yourself) pre-paid US Postal Service envelope so that your passport can be mailed back to you.
- A complete set of photocopies of all documents submitted for the visa application.

The Visa Office may request additional documents to verify the requirements. Please be aware that submitting the required documentation does not guarantee the issuance of a visa.

## Specific Requirements for Remote Worker Visa:

a) Evidence of being an **highly skilled worker** according to art. 27 quarter, paragraph 2 of the Decree 286/98 by alternatively complying with the following:

### 1. **Education/professional skills**

1.1 not less than a **three year long college education degree (Bachelor's degree)** issued by a certified academic US institution; such documentation must be apostilled along with the CIMEA (Centro di Informazione sulla mobilita' e le Equivalenze Accademiche) certification, duly translated and notarized)

2.1 not less than a **three year long technical college degree** issued by a certified academic US institution (apostilled and with CIMEA certification, translated and notarized) or corresponding to level 6 of the Italian legal framework referred to as "Quadro nazionale italiano delle qualificazioni" according to the Occupation and Social Policies Ministry Decree dated 8 January 2018.

2. **Requirements as outlined in Legislative Decree no. 206 dated 6 November 2007** for regulated professions only; evidence of fulfilling of the above mentioned requirements shall be already duly certified by the competent Italian Authorities as referred to in art. 5 of Legislative Decree no. 206/2007 prior to the submission of the visa application.

3. **Professional highly skilled technical qualification** (through an official apostilled license or certification) proven by at least a 5 year long professional experience comparable to a three year long college technical education degree consistent with the job description contract or binding job offer in the applicant's specific sector or industry. In order to prove the professional experience, the applicant shall provide with the following (apostilled) documentation issued by Public Authorities:

3.1 Official corporate profile information along with the past and current detailed company's operations;

3.2 Job title of the applicant in the company (i.e. owner, board member, employee etc.);

3.3 Job contract along with the payroll, salary documentation related to the professional experience matured and proven through bank statements.

3.4 Employer declaration along which details of the applicant's professional background and the duration of the job contract (starting and termination date).

4. **Professional highly skilled technical qualification** (through an official apostilled license or certification) proven by at least a 3 year long relevant professional experience during the seven years prior to the date of application, if the applicant is an highly specialized manager or a proven specialist in the ITC industry or technology sector according to the criteria no. 133 and no. 25 of the ISCO-08 international classification.
- b) **Proven legal income generated from legit sources** which must be at least three times the minimum income required to be considered exempt from the Italian healthcare taxation (i.e. IRS transcripts of the latest two years tax returns, two years bank statements, job contract and salary slips duly certified etc.).
- c) **A suitable health insurance policy** which must include but not to be limited to hospital admission and medical charges and shall be valid and applicable in Italy throughout the duration of the applicant's stay, guaranteeing a minimum coverage of 30,000.00 euros.
- d) **Legal proof of accommodation in Italy** ( i.e. lease agreement duly registered to the Italian tax authority – Agenzia delle Entrate);
- e) A legal proof of **at least a six month long highly professional experience matured in the field to operate as digital nomad or remote worker.**
- f) **Job contract/binding offer** in compliance with the provisions as per art. 27 - quarter par. 1 Legislative Decree no. 286 dated 25 July 1998; the annual amount as per the job contract/binding offer shall not be less than the retribution required by the standard national contracts based on the statutory regulations of the most representative Italian trade unions, considering also the average gross wage index provided by the Italian National Institute of Statistics (ISTAT).
- g) **Notarized affidavit signed by the applicant's employer**, accompanied by a copy of a valid ID, which states the absence of convictions against him in the last 5 years for crimes referred to in Article 22, paragraph 5- bis of Legislative Decree no. 289/1998.

### **Dependent Family Members**

Please check <http://vistoperitalia.esteri.it/home/en> for family visa requirements

### **The Permesso di Soggiorno (Residency Permit)**

Once you enter Italy on a national visa, including the digital nomad visa, you are required to visit the local Questura (provincial police headquarters) and apply for a permesso di

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soggiorno (residency permit) within the first eight working days of your arrival. The Questura you visit must be the one with jurisdiction over your home in Italy. You will need to present many of the same documents to the Questura for your permesso that you presented to this office for the digital nomad visa; for that purpose, you will have **to submit a photocopy of your entire application packet.**

The Visa Office may request additional documents to verify the requirements. Please be aware that submitting the required documentation does not guarantee the issuance of a visa.