



Consolato Generale d'Italia Miami

4000 Ponce De Leon Blvd., Suite 590
Coral Gables, Florida, 33146

SHIPMENT OF '*ITALIAN CITIZENS*' HUMAN REMAINS TO ITALY

- Formal request by the next of kin (as indicated on the death certificate) to repatriate the human remains of their family member (please provide notarized photocopy of picture id of the requestor).
- 1 original long form death certificate - with cause of death - (if the deceased is a female the maiden name must appear), with exact name and surname, exact date and place of birth, including name of city/town, Province or State/Country. **Please be advised that in order to register a death in Italy, one (1) death certificate must be: long form or exemplified copy only; have the "Apostille" affixed to it (instructions follow), and a translation into Italian language.**
- **Proof of citizenship is required. We must, therefore, receive a copy of valid passport, green card or naturalization certificate and a birth certificate.**
- 1 medical certificate stating the cause of death and non-communicable disease certificate (said certificate must be on doctor's or hospital's letterhead). Doctor's name and surname must be clearly indicated, original signature required.
- 1 certificate from the Health Department stating the absence of communicable diseases in the area of death.
- 1 affidavit from funeral home's director as per attached form.
- 1 data sheet for the deceased on funeral home letterhead stating the following information: **exact name and surname, including maiden name if the deceased was a female, exact date and place of birth, including name of city/town, Province or State, Country, port of departure and first entry in Italy (specifying the Airport), exact city/town and Province of burial in Italy, address and phone number of relatives in the US and/or in Italy.**
- * Fee payable to: Consulate General of Italy, via money orders only. The amount can be found at the following link under the code **66H**:

https://consmiami.esteri.it/consolato_miami/it/la_comunicazione/dal_consolato/tabella-percezioni-consolari-del.html

SHIPMENT OF **HUMAN CREMATED REMAINS** TO ITALY

- Formal request by the next of kin (as indicated on the death certificate) to repatriate the human remains of their family member (please provide notarized photocopy of picture id of the requestor).
- 1 original long form death certificate – with cause of death- (if the deceased is a female the maiden name must appear), with exact name and surname, exact date and place of birth, including name of city/town, Province or State/Country. **Please be advised that in order to register a death in Italy, one (1) death certificate must be: long form or exemplified copy only; have the “Apostille” affixed to it (instructions follow), and a translation into Italian language.**
- **Proof of citizenship is required. We must, therefore, receive a copy of valid passport, green card or naturalization certificate and a birth certificate.**
- 1 cremation certificate. Notary seal required
- 1 data sheet for the deceased on funeral home letterhead stating the following information: **exact name and surname, including maiden name if the deceased was a female, exact date and place of birth, including name of city/town, Province or State, Country, port of departure and first entry in Italy (specifying the Airport), exact city/town and Province of burial in Italy, address and phone number of relatives in the US and/or in Italy.**

NOTE:

* Following presentation of complete original documentation, this Consulate General will request authorization to the proper Authorities in Italy (no estimate on the response time from Italy is available). Upon receiving authorization the Funeral Home handling the shipping will be contacted. Human Remains must be received by a Funeral Home in Italy whom will assure compliance and transportation to the Cemetery.

* Fee payable to: Consulate General of Italy, via money orders only. The amount can be found at the following link under the code **66H**:

http://consmiami.esteri.it/consolato_miami/it/la_comunicazione/dal_consolato/2016/08/tabella-percezioni-consolari-del.html

BODY

2) (ON FUNERAL HOME LETTERHEAD)

_____, being duly sworn, deposes and says that he is a funeral director, duly licensed by the State of _____, and that he operates a funeral home at _____ that he supervised the preparation of the last remains of _____ for shipment to Italy, and that he certifies and swears that the body has been enclosed in a wooden crypt casket with a zinc liner, hermetically sealed, and placed in a strong wooden box, the boards which are of a thickness of not less than 1 and 3/4 inches, that the boards are in one piece or mortised, that the intersection of the different parts of the box are joined in dove-tail style, and that the joints were first glued together and fastened with screws, that the box is bound with metal strips one (1) inch in width or more and eighteen (18) inches apart, that between the metal casket and the box is a filler of sawdust or wood shavings of a thickness of not less than 1 and 3/4 inches, that the remains were embalmed by a duly licensed embalmer in accordance with the rules and regulations of the department of health of the State of _____. In particular, the body has been wrapped in a sheet saturated with disinfectant, namely formalin and phenol solution.

INFORMATION FOR INTRODUCTION OF HUMAN REMAINS:

The remains will be consigned to _____ and will be transported via _____ departing _____ at _____ on or about _____ arriving _____

Entombment will be in _____

Deponent finally states that this shipment has no commercial value and to the best of his knowledge and belief meets the shipping requirements of transportation of dead human remains into Italy.

Date: _____

Signed: _____

Subscribed to and sworn before me (signature of Notary Public)

This _____

(Seal of Notary Public)

ASHES

2) (HUMAN CREMATED REMAINS) (ON FUNERAL HOME LETTERHEAD)

_____, being duly sworn, declares and says that he is a funeral director duly licensed by the State of _____ and that he operates a funeral home at _____ that supervised the preparation of the remains of _____ for shipment to Italy, and that he certifies and swears that the body was cremated by the _____ located in _____ on _____. The ashes have been enclosed in a cinerary urn with the name, date of birth of the deceased, the cinerary urn has been placed in a wooden box, the outside of the box bears a plaque with the name of the deceased.

The remains will be consigned to _____ and will be transported via _____ departing at _____ on or about _____ arriving _____.

Entombment will be in _____

Deponent finally states that this shipment has no commercial value and to the best of his knowledge and belief meets the shipping requirements of transportation of remains to Italy.

Date, _____

Signed: _____

Subscribed to and sworn before me (signature of Notary Public)

This _____

(Seal of Notary Public)

APOSTILLE

Legalizzazione documenti emessi negli Stati Uniti

I documenti, certificati e atti notarili rilasciati negli Stati Uniti, per poter valere in Italia devono essere muniti della APOSTILLE (Convenzione dell'Aja del 5 ottobre 1961) che viene rilasciata dal Dipartimento di Stato.

Qual'è la procedura per ottenere l'Apostille?

Innanzitutto il documento deve essere firmato di fronte a un Notary Public. La firma di quest'ultimo deve essere autenticata dal County Clerk competente. Solo una volta ottenute le due precedenti legalizzazioni, il documento può essere presentato al Dipartimento di Stato competente per ottenere l'Apostille.

International authentication of documents issued in the United States

Documents, certificates and notary acts issued in the United States are valid in Italy (according to the Hague Convention of October 5, 1961) when validated by the "APOSTILLE", a seal which must be permanently attached to the document submitted by Department of State.

The following information on US Offices is offered as a courtesy, please verify amounts payable with these offices as these may vary.

FLORIDA

CERTIFICATES

Bureau of Vital Statistics – P.O. Box 210 – Jacksonville, FL 32231

Tel. 904 / 359 9000 - www.doh.state.fl.us

Certificati di nascita: Money Order \$ 29; payable to: Bureau of Vital Statistics

(Birth Certificates) Money Order \$ 10; payable to: Secretary of State

Certificati di matrimonio, morte e "Record of Dissolution of Marriage":

(Marriage, Death, Divorce) Money Order di \$ 25; payable to: Bureau of Vital Statistics

Money Order di \$10; payable to: Secretary of State

APOSTILLE

Department of State

Division of Corporations

Apostille Certifications

Clifton Bldg.

2661 Executive Center Circle

Tallahassee, Fl. 32301

Tel. 850 / 245 6945 - sito internet: www.dos.state.fl.us

GEORGIA

Georgia Superior Court Clerks – Collaborative Authority

1875 Century Blvd. Suite 100

Atlanta, Georgia 30345

Tel. 404 / 327 6023 - sito internet: www.gsccca.org

ALABAMA

Alabama Center for Health Statistics

P.O. Box 5625

Montgomery, Alabama 36103-5625

Tel. 334 / 206 2678 - sito internet: www.adph.org

MISSISSIPPI

Public Health Statistics – Mississippi State Dept. of Health

P.O. Box 1700

Jackson, MS 39215-1700

Tel. 601 / 576 7981 - sito internet: www.msdh.state.ms.us

SOUTH CAROLINA

Bureau of Vital Statistics

2600 Bull Street

Columbia, SC 29201

Tel. 803 / 898 3630 sito internet: www.scdhec.net

PUERTO RICO

Demographic Registry

P.O. Box 11854 – Fernandez Junco Station

San Juan, PR 00110

Kischeia Street n.171

Hato Rey, PR 00917

Oficina Central Registro Demografico

Tel. 787 / 767 9120

Apostille:

Departamento de Estado de Puerto Rico

Segretario de Estado

Apartado 9023271

San Juan, PR 00902-3271

P.O. Box

3271 Old San Juan Street

San Juan, PR 00902

Tel.: 787 / 723 4343 – 723 4334 – 721 1751 sito internet: www.gobierno.estado.pr

TURKS AND CAICOS ISLAND Certificati e Apostille: Registrar's General Office - Grand Turk -

Turks&CaicosIslandsTel. 649 / 946 2801 www.fscatciway.tc

CAYMAN ISLANDS Certificati: Registrar of Companies - The Tower Building - Georgetown - Grand

Cayman Tel. 345 / 949 7999 Apostille: Chief Secretary's Office - Government Administrative Bldg. -

Georgetown, Grand Cayman Tel. 345 / 949 7900

ANTILLE OLANDESI Certificati e Apostille: Willemstad, N.A Tel. 011 599 / 611289 - Fax 011 599 / 611

412 BAHAMAS Certificati: Registrar General - P.O.Box 532 – Shirley Street & Parliament Street - Nassau,

Bahamas Tel. 242 / 322 2482 Apostille: Ministry of Foreign Affairs-P.O.Box3746-Nassau, Bahamas Tel.

242 / 322 7624 www.msabahamasbatelnet.bs