

## **FAQ VITAL STATISTICS:**

### **ABOUT DOCUMENTS:**

#### **WHAT IS A LONG FORM?**

Long form or extended form refers to a certificate that has all personal data, like:

- Cities or town of birth and dates of birth of children and parents
- City or town where the event took place
- Number of previous / present marriages

#### **WHERE DO I GET AN APOSTILLE?**

Follow link:

[https://consmiami.esteri.it/consolato\\_miami/resource/doc/2018/05/apostille.pdf](https://consmiami.esteri.it/consolato_miami/resource/doc/2018/05/apostille.pdf)

#### **EVENT HAPPENED OUTSIDE OUR JURISDICTION**

If you are resident here, and AIRE registered and you ask us to send to your comune a certificate originated in another jurisdiction, you need to follow instruction given by the consulate judicially competent for the territory where the event occurred.

You also need to get a “certification of translation” by that consulate, for English or any other language.

#### **CHILD BORN OUT OF WEDLOCK**

If your child has paternal last name, please provide a birth certificate complete with paternity acknowledgment, or any other documents declaring that the father has recognized the child as his own, and that info is part of the whole birth certificate.

#### **CAN I BRING THE CERTIFICATE DIRECTLY TO MY COMUNE IN ITALY OR TO MY CONSULATE?**

Yes, in this case the document, aside to be prepared as explained in detail in each section, has to present our stamp of certificate of translation, with a payment of fee. ([LINK https://consmiami.esteri.it/consolato\\_miami/en/la\\_comunicazione/dal\\_consolato/tabella-percezioni-consolari-del.html](https://consmiami.esteri.it/consolato_miami/en/la_comunicazione/dal_consolato/tabella-percezioni-consolari-del.html)). In this case, mail the complete document, the money order, the translation, the request, a prepaid and preaddressed envelope for the return.

#### **DO I HAVE TO NOTARIZE DOCUMENTS?**

No, the document must be original or an original copy, meaning a copy issued by the institution which has the original. The signature of the officer who makes the original copy will be apostilled. No notary service is needed in any case, unless we ask for it.

#### **I HAVE MORE THAN A MARRIAGE. DO I NEED TO REGISTER ALL OF THEM?**

Yes, all events must be recorded by the Italian comune. You can send them all at once.

## **MARRIAGE CELEBRATE IN GEORGIA**

As the marriage certificates in Georgia are not complete, you need to present the license as well, where all your information appear, included previous marriages. With translation and apostille.

### **ABOUT TRANSLATIONS:**

#### **DO I NEED TO TRANSLATE THE APOSTILLE?**

No, as it is an international format

#### **CAN I DO THE TRANSLATION?**

Yes if you are able to do a complete translation, without using an online tool.

ATTENTION, many translators add a notary service: it is not needed, as we check all translations and certify them. This can generate confusion as you can apostille the notary signature and not the clerk's one (the one who signs the original or the original copy).

### **ABOUT DELIVERY METHOD**

#### **DO I NEED AN APPOINTMENT TO BRING MY DOCUMENTS?**

No, all documents must be mailed. If you want to track you envelop feel free to use a proper service, as we don't give information about arrival.

#### **TO WHOM DO I ADDRESS THE DOCUMENTS?**

Simply use our address, the person in charge knows how to handle the documents.

### **PROCESSING THE REGISTRATIONS**

#### **HOW LONG WILL THE REGISTRATION TAKE?**

We cannot estimate the time. Requests are processed in arrival order.  
No exceptions, unless an emergency is proved.

#### **HOW DO I KNOW THAT MY CERTIFICATE HAS BEEN REGISTERED?**

We transmit it to your comune and are not responsible nor aware of their processing time.  
You can check with them after few months since the delivery to us

#### **DO I GET BACK MY ORIGINALS?**

No, we keep them.

## MISCELLANEOUS

### **CITIZENSHIP FOR MINOR CHILDREN**

The minor children of an Italian are automatically Italian if their act of birth has been sent to Italy.

### **CITIZENSHIP FOR OVER 18 Y.O. CHILDREN**

They need to undergo under a citizenship process. Check citizenship page.

### **CAN I HAVE A BIRTH /MARRIAGE CERTIFICATE?**

No, it has to be requested in your birth city.

### **I WILL GET MARRIED IN FLORIDA. WHAT DO I DO?**

Please get information by your comune. We send your certificate only after it has been celebrated.